 Sri Venkateshwara College of Engineering, Vidyanagar, Bengaluru Internal Circular (Central)	Format No.	ACD49
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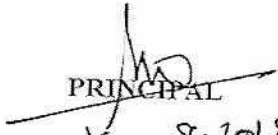
Ref. NO: SVCE/CIR/ADM/

DATE: 16-08-2018

All the Academic Mentors are hereby informed to mentor the students on need basis or at regular intervals. They are required to maintain the necessary documents. Head of the respective Departments are requested to monitor the same.

Roles of the Mentors:

1. Taking care of the students in homely manner.
2. Monitoring of personal behavior.
3. Solving their problems.
4. Maintaining the documents for
 - Attendance Record
 - Personal Information
 - Academic Performance
5. Reporting the progress of the ward to the Parents.


 PRINCIPAL
 16.08.2018

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DATE: 14-08-2017

All the **Academic Mentors** are hereby informed to **mentor the students** on need basis or at regular intervals. They are required to maintain the necessary documents. Head of the respective Departments are requested to monitor the same.

Roles of the Mentors:


1. Taking care of the students in homely manner.
2. **Monitoring of academic activities & personal behavior.**
3. Motivating for Extra-curricular & Co-curricular activities.
4. **Solving their problems.**
5. Maintaining the documents for
 - Attendance Record
 - Personal Information
 - Academic Performance
6. Reporting the progress of the ward to the Parents.


PRINCIPAL
14.08.2017

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ECE CSE ISE ME CIV EEE

 SVCE ESTD. 2011	Sri Venkateshwara College of Engineering, BENGALURU Internal Circular (Central)	Format No.	ACD49
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Ref. NO: SVCE/ CIR/ADMN/

DATE: 08-08-2016

All the Academic Mentors are hereby informed to mentor the students on need basis or at regular intervals. They are required to maintain the necessary documents. Head of the respective Departments are requested to monitor the same.

Roles of the Mentors:


1. Taking care of the students in homely manner.
2. Monitoring of Academic progress & personal behavior.
3. Motivating for Extra-curricular & Co-curricular activities.
4. Maintaining the documents for
 - Attendance Record
 - Personal Information
 - Academic Performance
5. Reporting the progress of the ward to the Parents.


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 SVCE ESTD: 2001	Sri Venkateshwara College of Engineering, BENGALURU Internal Circular (Central)	Format No.	ACD49
		Rev No.	00
		Date	01/09/2010
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Ref. NO: SVCE/ CIR/ADMN/

DATE: 11-08-2015

All the Academic Mentors are hereby informed to mentor the students on need basis or at regular intervals. They are required to maintain the necessary documents. Head of the respective Departments are requested to monitor the same.

Roles of the Mentors:


1. Taking care of the students in homely manner.
2. Monitoring of personal behavior.
3. Motivating for Extra-curricular & Co-curricular activities.
4. Maintaining the documents for
 - Attendance Record
 - Personal Information
 - Academic Performance
5. Reporting the progress of the ward to the Parents.


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 SVCE ESTD. 2001	Sri Venkateshwara College of Engineering, BENGALURU Internal Circular (Central)	Format No.	ACD49
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Ref. NO: SVCE/ CIR/ADMN/

DATE: 07-08-2014

All the **Academic Mentors** are hereby informed to **mentor the students** on need basis or at regular intervals. They are required to maintain the necessary documents. Head of the respective Departments are requested to monitor the same.

Roles of the Mentors:

1. Taking care of the students in homely manner.
2. **Monitoring of personal behavior.**
3. **Motivating for Extra-curricular & Co-curricular activities.**
4. Maintaining the documents for
 - Attendance Record
 - Personal Information
 - Academic Performance
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